St. Francis Xavier’s School strives to ensure our children are being educated for the digital age that is constantly changing. We seek to provide a learning environment that is engaging and challenging, building the capacity for students to connect, collaborate and be critical thinkers who can contribute as responsible citizens in a digital world. We aim to provide a technology rich learning environment in which technologies are used in a variety of ways and spaces, just as students view them authentically in their everyday environments. We seek to enable this by allowing students to bring their own devices to school in order to promote a 21st Century Learning environment.

We recognise the remarkable potential of new technologies. Therefore, we support and encourage students from Year 3 to 7 to bring their own device to school if it meets the below requirements of acceptable devices. This will work in conjunction with the school’s Laptop Program, but students will now have a greater scope of devices to choose from. It is important to note that this is an option students may wish to take in order to best support their learning. Students will still have access to the school devices and facilities.

**BYOD Acceptable Devices**

1.1 This policy includes, but is not limited to, personal portable devices such as laptops, iPads, Android and Windows tablets.
1.2 Smartphones are not acceptable devices.
1.3 Devices must be in good working order and be able to run Office apps/programs and an internet browser.
1.4 Devices need to have a battery life that will sustain a school day.
1.5 Devices must be fully charged before they are brought to the school. They must turn off laptops, tablets and other mobile computer devices during recess and lunch to preserve battery life.
1.6 The use of power cords is not permitted as they create a Workplace Health and Safety risk and increase the possibility of damage should a trip incident occur.

**Insurance and Liability**

3.1 Students are responsible for the care of their devices.
3.2 Devices must be clearly labelled for identification.
3.3 Devices are to be secured in lockers when not in use i.e. recess and lunch (unless used for study purposes and under supervision) and lessons when they are not required.
3.4 Devices are to be taken home at the end of the day.
3.5 Parents are responsible for insuring their child’s mobile device for loss or damage.

**Intention to Bring Your Own Device**

I intend to bring my own device in 2016. I understand that my device must meet the Acceptable Devices requirements outlined above. I recognise that the way I use my own device is in conjunction with the Student and Staff ICT Agreement.

Student name: ___________________________  Year Level in 2016: _______  Date: ___________

Parent name: _____________________________  Signature: _____________________________