

PROGRAM CREATORS:

Director & Executive Educational Leader: Tasharni Nienaber

Supervisor & Vacation Care Program Focused Educational Leader: Charlotte Cottrell

OPENING HOURS: 7:15am – 6:00pm

DECEMBER & JANUARY VACATION CARE PROGRAM DATES:

TERM 4 WEEK 9: Pupil Free Days on Thursday 12th & Friday 13th of December

WEEK 1: Monday 16th of December – Friday 20th of December

OSHC CLOSSES at 6pm on Friday the 20th of December.

OSHC REOPENS at 7:15am on Wednesday the 8th of January.

WEEK 2: Wednesday 8th of January - Friday 10th of January

WEEK 3: Monday 13th of January - Friday 17th January

WEEK 4: Monday 21st of January - Friday 25th January

TERM 1 WEEK 1: OSHC is CLOSED Monday 28th January

Pupil Free Day Tuesday 28th of January

School Begins Wednesday 29th of January

NEW ACCOUNTS:

New accounts are created once you submit an enrolment pack to oshc@sfx.catholic.edu.au or in person.

This will gain you access to the app to book OSHC

FEES, ACCOUNTS & CHARGES:

Pupil Free Day Charge: \$65 Full Fee (CCS available if eligible)

Vacation Care ONSITE AT OSHC Charge: \$65 Full Fee (CCS available if eligible)

Vacation Care EXCURSION DAY Charge: \$70 Full Fee (CCS available if eligible)

These charges are prior to CCS rebate: If you are registered and eligible for the CCS rebate it will be applied to your account, and you will be invoiced the gap fee payable.

OSHC Red Hat: \$ 7.00

The OSHC red hats are required to be worn on excursions. These hats can be ordered at OSHC. The \$7 will be added to your account as we are a cashless service.

Late Collection Fee: \$1 per minute, per child still in care past 6pm. Please ring the service to notify if you are going to be late.

INVOICES & PAYMENT OPTIONS:

Attendances are submit to Centrelink weekly. Once CCS has been applied to eligible accounts the invoices are emailed to the account holder approximately the following week to 2 weeks after the attendance has occurred.

Payment options are via the QKR app, Bank Deposit, Direct Debit or EFT (eftpos) on site.

APP:

On the app you can make bookings, cancel bookings, check your information, contact the service via enquiry, view the program, newsletters, photos and observations. Please check that the emails we send via the spike app are not going to in your junk folder by mistake. Download the app here: <https://xavier.spike.economicoutlook.net/clients/>

MAKING A BOOKING:

- Open the app
- Select the Bookings tab at the bottom of the screen
- Click on desired date to book
- Click "Accept" next to your child's name
- Click "Confirm"

CANCELLATIONS:

Cancellations can be made via the app until **7 days prior to the booking date**. A Vacation Care booking (including a Pupil Free Day) that is cancelled within the 7 days will be charged. If you are eligible it will be processed as an allowable absence, where CCS will still be applied. Please contact the service via email or through the app as an enquiry to advise your child won't be attending a booked session if within the 7 days.

PROGRAM INFORMATION:

Please see the attached program for the upcoming Vacation Care. Noteworthy information on the program includes times in which you must arrive by for excursion departing times, excursion returning times, booked on site activities, the daily themes and activities and additional information such as dress up themes and a 'what to bring each day'. The program is designed for you and your children to utilise to prepare for your child/ren's day at OSHC.

Breakfast is served daily until approx. 8:00am. Snack is served daily at approx. 3:00pm.

Please pack your child Recess and Lunch daily unless it is specified on the program that Lunch is provided. You may still pack your child their own lunch on Lunch provided days if you wish. Please adhere to allergy aware lunchbox options.

