

#### BEHAVIOUR EDUCATION AND PERSONAL RESPONSIBILITY POLICY

#### **CESA Commitment Statement**

To every child in a catholic school. We are committed to knowing you deeply. We value you as a capable and competent learner and will support your active engagement in the learning process. In partnership with you and your family, we commit to high expectations for your learning process, well-being and achievement. You matter to us.

#### Introduction

The Behaviour Education and Personal Responsibility Policy supports the growth of each child, their dignity, uniqueness and their relationship with others. It focuses on the development of personal and social responsibility in the children at St Francis Xavier's Catholic School.

The development of social and emotional competencies and personal and social responsibility contribute to the life long learning of all children. When children develop social and emotional competencies and personal and social responsibility, they learn to understand themselves and others, manage their relationships, lives and learning.

This policy strengthens the effective teaching and learning practices already occurring at St Francis Xavier's Catholic School that support children's behaviour, learning and wellbeing.

#### Principles

This policy is formed within the mission and values of the Catholic social teachings: love, compassion, justice, reconciliation and hope.

Every person is part of the Body of Christ and includes physical, spiritual, social and emotional growth. Each child's growth is nourished by the many opportunities to develop positive relationships, build resilience and form deep connections in a learning community.

Behaviour is driven by the needs of the individual. The values of justice and reconciliation guide the school community to determine consequences for behaviour. The consequences include the opportunities for learning new behaviours and addressing the underlying needs of children.

#### **Policy Statement**

Behaviour education and the development of personal responsibility at St Francis Xavier's Catholic School seeks to protect personal and school community safety, enhance wellbeing, foster responsibility, enable personal growth, inspire positive behaviours, restore relationships and encourage reconciliation.

The development of a safe and supportive learning and play environment for all children includes the implementation of curriculum and a variety of practices that aim to build respectful relationships, address bullying and harassment, personal safety, resilience and social skills.

St Francis Xavier's Catholic School seeks to respond to behaviour related issues at the earliest opportunity and with regard to the uniqueness of each situation, the stage of development of those involved, the opportunities for continued growth in personal and social responsibility and with an understanding of the cultural and special needs of all members of the school community.



#### Responsibilities

All members of the St Francis Xavier's Catholic School community contribute to the development of positive behaviour practices and the successful implementation of related policies.

At St Francis Xavier's Catholic School, we believe it is a shared responsibility of children, staff and families to:

- Uphold the St Francis Xavier's Catholic School Behaviour Education and Personal Responsibility Policy.
- Be proactive in promoting positive behaviours and constructive social relationships.

#### **Responsibilities of Children**

- To contribute to a safe and supportive learning and play environment for themselves and others.
- Follow agreed class and yard procedures and expectations.

#### **Responsibilities of Families**

- To act as role models in the development of positive relationships.
- To support and respect school staff in maintaining a safe and supportive learning and play environment for all children.

#### **Responsibilities of Staff**

- To provide a safe and supportive learning and play environment for all children.
- To develop and maintain inclusive and engaging teaching and learning programs and initiatives for all children with a focus on building social and emotional competencies and the development of personal and social responsibility.
- To implement the processes, procedures and practices for the development of behaviour education and personal responsibility.

#### PROCEDURES - CLASSROOM AND YARD BEHAVIOUR

#### **Classroom Behaviour**

At St Francis Xavier's Catholic School, we believe that teachers have the right to teach and all children have the right to learn in a safe and happy environment. Each year children will identify the behaviours that contribute to effective relationship building. When a child behaves inappropriately, staff will use their professional discernment (based on their understanding of the child and school wide practices) to implement the following procedure:

#### 3 R's

Remind:	Classroom Reminder	
	What happened?	
	What did you do?	
	Who has been affected? How?	
	What are you going to do to fix it?	

Refocus: Time to reflect on choice(s) in Refocus class



**Rethink:** Discussion with a member of the leadership team and/or classroom teacher. Restorative reflection sheet completed with leadership and parents contacted. If necessary, follow up may occur for all other children involved.

If staff require support for a high needs issue in the classroom, ring Sonya (555) and she will communicate with leadership.

At any time, the classroom teacher(s), families or member of the leadership team can arrange a meeting in order to support a child in exploring options for successful outcomes.

#### Yard Behaviour

Children have a responsibility to contribute to a safe and supportive environment for themselves and others. If a child behaves inappropriately in the yard, the teaching staff will implement the following procedure:

#### 3 R's

Remind:	Yard Reminder	
	What happened?	
	What did you do?	
	Who has been affected? How?	
	What are you going to do to fix it?	
Refocus:	Time to reflect on choice(s) out of play.	
	If necessary, yard duty teacher will email class teacher of child/ren involved in issues.	
Rethink:	Child is sent to the front office with a yellow Rethink card.	
	Discussion with a member of the leadership team, classroom teacher and/or yard duty teacher.	
	Restorative reflection sheet completed with leadership and parents contacted. If necessary	
	follow up may occur for all other children involved.	

If an emergency occurs or a yard duty teacher needs assistance with behaviour a child will be sent to the office with a yellow Rethink card.

At any time, the classroom teacher(s), families or member of the leadership team can arrange a meeting in order to support a child in exploring options for successful outcomes.

#### SERIOUS OR EXCEPTIONAL BEHAVIOUR

For serious or exceptional behaviour St Francis Xavier's Catholic School will follow the procedures outlined by the South Australian Commission for Catholic Schools Procedures for Dealing with Suspension and Expulsion (2012).

Document Control					
Approval Date:	21st February, 2018	Review Date:	2019		
Replaces Version:	N/A	Approval Authority:	School Board		
Contact:	Leonie De Garis	Telephone: 08 8251 9500	ldegaris@sfx.catholic.edu.au		

# Remind

## Refocus

## Rethink

### Care for Ourselves

Care for Others

### Care for our Learning

Care for our Environment

### ST FRANCIS XAVIER'S CATHOLIC SCHOOL

Restorative Reflection Sheet

Name	Class	Date
INCIDENT		
What happened?		
AFFECT		
Who do you think was affected in this situ	lation?	
How were they affected/hurt?		
How were you affected/hurt?		

#### SOLUTIONS

What needs to happen to make things right? What are you going to do to fix things?

#### LEARNING

If the same situation happens again, how could you act differently?

Student Signature

Teacher Signature

Parent/Caregiver Signature

St Francis Xavier's Regional Catholic School

#### Whole School Approach to Building Positive Relationships and Well-being

